

MEMORANDUM

DATE: October 31, 2007
TO: English 1-2 Instructors
FROM: J.R. Jimenez, Counselor
RE: SCHEDULE OF THE CAREER ACADEMIC PLANNING PRESENTATIONS
CC: Mr. Gray

Hello everyone. The Student Services Team will be teaching a Career Academic Planning unit to your respective English 1-2 sections. The schedule below outlines our presentation calendar and the information being covered:

- 1) The counselors will visit every English 1-2 class from **DECEMBER 5-6**. We will teach a 45 minute unit on Career Academic Planning (a follow-up on the freshmen's career unit);
- 2) These presentations are also a follow up to the November 13, 15-16, 27 9th grade Homeroom presentations;
- 3) Being covered will be the high school graduation & college entrance requirements.

**The presentations dates for the English 1-2 sections are:
Wednesday, 12/5 (blocks 2, 4, 6) and Thursday, 12/6 (blocks 1, 3, 5)**

THE PRESENTERS FOR YOUR RESPECTIVE SECTIONS ARE:

WEDNESDAY DECEMBER 5

MARK YOUR CALENDAR

BLOCK 2

Atrisco	Horton (ESL 1, 704)	Moreno (ESL 2, 705)
Basurto	Rawles (408)	
Becker	Lloyd (406)	
Gutierrez		
Jimenez		
Miranda		

BLOCK 4

Atrisco	Hedgpeeth (ESL 3, 722)
Basurto	
Becker	
Gutierrez	Weeks (405)
Jimenez	Seitman (404)
Miranda	

BLOCK 6

Atrisco
Basurto Moreno (705)
Becker
Gutierrez Weeks (405)
Jimenez Brizendine (407)
Miranda Hedgepeth (722)

THURSDAY DECEMBER 6**BLOCK 1**

Atrisco Hedgepeth (ESL 3, 722)
Basurto
Becker Lloyd (406)
Gutierrez Seitman (404)
Jimenez
Miranda Weeks (405)

BLOCK 3

Atrisco
Basurto
Becker Moreno (705)
Gutierrez Lloyd (406)
Jimenez Rawles (408)
Miranda Seitman (404)

BLOCK 5

Atrisco Weeks (405)
Basurto Lloyd (406)
Becker Browning (720)
Gutierrez Haddan (815)
Jimenez Moreno (705)
Miranda Seitman (404)