

Information/Instructions

Pursuant to education code 46600 parents living in the Salinas Union High School District (SUHSD) attendance area who request that their student(s) be permitted to attend a school in another district must complete a **SUHSD Interdistrict Attendance Agreement**. Forms are provided by and returned to the SUHSD Pupil Personnel Services office for approval.

Transfers from another school district to a school in the SUHSD attendance area must be initiated in the student's district of residence using that district's request for interdistrict transfer form.

Applications will be considered according to the following criteria:

1. To meet the childcare needs of students in the seventh and eighth grades.
2. To meet a child's special mental or physical health needs as certified by a physician, school psychologist or other appropriate school personnel.
3. When a student has a sibling(s) attending school in the receiving District, to avoid splitting the family's attendance.
4. To allow a student to complete a school year when his/her parents/guardians have moved out of the District during that year.
5. To permit high school seniors attend the same school they attended as juniors, even if their families moved out of the District during the junior year.
6. When the parent/guardian provides written evidence that the family will be moving to the District in the immediate future and would like the student to start the year in the District.
7. When a student will be living out of the District only for one year or less.
8. When recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
9. When there is valid interest in a particular educational program not offered in the District of residence.
10. To provide a change in school environment for reasons of personal and social adjustment.

All supporting documentation should be enclosed with the original request. This will, in most cases, help expedite the process.

The Director of the Pupil Personnel Services Office will review each request and make a decision based on District criteria. Parents will usually be notified within two weeks if all necessary information was provided and verifications can be completed within that time frame.

The Parent/guardian of a student denied the Interdistrict Attendance Agreement may appeal to the SUHSD Superintendent or designee by calling 796-6964.

Parents/guardians must be aware that if the Interdistrict Transfer Request is approved, they will be responsible for transportation.